



Raw Materials Planner Stoke Ferry Mill, Kings Lynn, PE33 9SE

Salary: Up to £30,000 depending on experience

Additional Benefits: Company Pension and Life Assurance Scheme, Annual Discretionary Bonus Scheme, Employee Savings & Discount Scheme which grants you discounts to high street stores, gym memberships, travel and much more. Employee Assistance Programme with access to a wellbeing hub, including a 24hr GP and counselling service. Free Uniform/PPE, Free Onsite Parking, and many other benefits.

Shift Pattern: On average 40 hours per week Monday to Friday

2Agriculture are offering an exciting opportunity for a Raw Materials Planner to join the team based at Stoke Ferry. It is a fantastic time to join 2Agriculture and play a key role in realising our ambitious growth plans.

About 2Agriculture

2Agriculture is an independent milling business which has been supplying feed to the poultry industry for the past 50 years.

Every day here at 2Agriculture we work with talented, dedicated colleagues to produce sustainable, premium quality feed enabling our farming partners achieve the highest standards of poultry and positively impact on our health, communities, and the environment.

Service is at the heart of the team at 2Agriculture where over 300 employees work across six sites. Our feed mills operate to the highest standards set for product quality, with a specialist production team monitoring output ensuring zero or minimal mill downtime. Our fleet of over 40 Lorries operate 24/7 ensuring feed arrives on time and in full, with a real focus on biosecurity prior to delivery, on site and during departure.

Role Profile

To co-ordinate the supply of raw materials relating to the production of compound animal feed and deliver business objectives.

Key Responsibilities

- Implement all Health and Safety policies and procedures ensuring compliance with legislation and aligned to best practice.
- Assess raw material requirements by conducting daily stock takes and completion of all associated documentation.
- Co-ordinate with other operational areas to order materials and allocate resources to meet production demands.
- Liaise with mill production and transport scheduling to ensure amendments or cancellations of orders are efficiently recorded to accurately maintain stock levels.
- Liaise with customers and suppliers to ensure the efficient flow of information so all internal and external requirements are met.

- Drive continuous improvement, reviewing current methodology and opportunities to improve the sites efficiency, safety, quality and performance.
- Manage and maintain all sites waste to the correct environment agency standards.
- Undertake any reasonable administrative task as required and as directed by the mill management team.
- Assist with the weekly stock take and related reports
- Cover production planning when required for cover

Person Specification

Qualifications & Experience

- Minimum Standard Grade level 3 or equivalent National Grade level in Maths and English.
- A Level/Higher grade pass in English and Maths preferred.
- Strong experience within a similar role within a manufacturing/production environment.
- Computer literate and proficient in the use of Microsoft Office software, with an ability to pay close attention to detail when reporting data.

Key Competencies & Skills

- *Leading & Deciding:* Motivates and empowers others and makes prompt clear decisions which may involve tough choices or considered risks. Takes responsibility for actions.
- *Supporting & Co-operating:* Works effectively as part of a team and collaboratively with other operational areas to meet increasing productivity and quality targets.
- *Interacting & Presenting:* Establish good relationships with customers and colleagues, building effective networks of internal and external contacts.
- *Applying Expertise & Technology:* Develops job knowledge and expertise through continual professional development and drives continuous improvement by suggesting changes to current methodology in order to improve efficiency and performance.
- *Presenting & Communicating:* Speaks clearly and fluently. Expresses opinions, information and key points of an argument clearly. Responds quickly to the needs of their audience and to their reactions and feedback. Projects credibility.
- *Planning & Organising:* The ability to prioritise and use own initiative in order to meet the demands of a fast-paced work environment.
- *Creating & Innovating:* Produces new ideas, approaches or insights, produces a range of solutions to problems. Seeks opportunities for organisational improvement. Devises effective change initiatives.
- *Adapting & Coping:* Demonstrate flexibility within the role, adapt approach and priorities in support of business needs.
- *Following Instructions & Procedures:* Strong attention to detail whilst working in a fast-paced and dynamic environment, ensuring compliance with all legal and safety requirements of the role.

To apply for this role, please send your CV and a cover letter to HR@2agriculture.com.